TEMPORARY LODGING EXPENSE

- **Reference: JFTR Chapter 5 Part H**
- **Additional information located in APSM Appendix I. (table 1)**
- **Purpose of TLE is intended to partially pay for lodging/meal expenses when a member/dependent(s) occupy temporary quarters in CONUS due to a PCS.**

TLE ENTITLEMENT

- **A member is authorized TLE reimbursement not to exceed the number of days in par. U5710:**

- **Before leaving the old CONUS PDS, designated place, or a member's CONUS HOR or technical school, if the member is reporting to the first PDS.**

TLE ENTITLEMENT

- **When house-hunting is performed after the member completes PCS travel to the new PDS(in conjunction with a PCS after arrival at the new PDS)**
- **For the elapsed time between PDSs when per diem is not payable**
- **When the member’s PCS order is cancelled/revoked after the member occupies temporary quarters. (entitled to the max days allowed)**

TLE NOT PAYABLE WHEN THE MEMBER IS PAID MALTPLUS

- **If a member has 8 days elapsed time (proceed,delay, travel, etc) between PDSs and the allowable travel time is 7 days, the member may be paid TLE for one day if spent near the old or new PDS. The member may be paid TLE prior to detaching the old PDS or after checking into the new PDS.**

TLE NOT AUTHORIZED

- **When leaving active duty**
- **For a house-hunting trip taken before the member moves to the new PDS (not in conjunction with a PCS)**
- **For depn(s) acquired after the effective date of PCS orders**
- **For a depn(s) returned from an OCONUS location prior to issuance of a PCS order**

TLE NOT AUTHORIZED

- **TLE is not payable to a single E-6 and below that stays in temporary quarters prior to checking into the new PDS and immediately moves into single type govt quarters. (TAN 10-98)**

TLE TIME LIMITATIONS

- **Entitlement:**
- **10 days for a PCS to a CONUS PDS (may split days among old CONUS PDS, new PDS**
- **5 days for a PCS to an OCONUS PDS (may split the days between old CONUS PDS and designated place in CONUS.**

TLE TIME LIMITATIONS

- **10 days for a member reporting to the first PDS from the HOR of initial technical school (may split days among CONUS HOR, initial technical school, designated place in CONUS, and CONUS PDS; if the first PDS is OCONUS , a member may split the days between CONUS HOR, initial technical school, and designated place in CONUS.**

TEMPORARY QUARTERS

- **Must be a temporary place of residence**
- **Must be in the vicinity of the old/new PDS/designated place**
- **May be allowed if assigned family-type Government quarters are not occupied: If HHG have not been shipped from old PDS; because HHG have not been received at the new PDS; because quarters are undergoing repair/renovation; because HHG have been packed, picked up and/or shipped from the losing PDS; or for similar reasons.**

TEMPORARY QUARTERS

- **Lodging receipts are required regardless of cost. When member/dependent(s) stay with friends/relatives, lodging cost for that day is zero. However, the meal portion is payable.**

TLE REIMBURSEMENT

- **Per Diem rate used will be the old/new PDS or designated place.**
- **Maximum reimbursement is $180 per day.**
- **Reimbursement may not exceed maximum daily TLE allowance. (Per diem rate multiplied by percentage applicable to number of dependents & member)**

MAXIMUM DAILY TLE ALLOWANCE

- **Member or 1 dependent =65%**
- **Member and 1 dependent or 2 dependents(only) =100%**
- **For each additional depn add =25%**
- **Example: Member and 2 depns claiming TLE in Jacksonville, NC=$86(Per diem rate) x 125%=$107.50 (TLE reimbursement may not exceed $107.50 per day) Step 1**

DETERMINE M&IE EQUIVALENCY

- **Multiply the daily TLE allowance computed by 46% if:**
- **It is the first of last day of TLE, or lodgings used do not have facilities for preparing/eating meals, or lodgings are provided by a friend/relative, or a Government mess is not used for all three meals, otherwise multiply the daily TLE allowance by 23%. Note: The installation commander determines if temporary lodging facilities are adequate for preparing/eating meals.**
- **$107.50 x 46%=$49.45 (allowed for meals) Step 2**

DETERMINE GROSS DAILY EQUIVALENCY

- **Add value of M&IE equivalency (Step 2) to the allowable daily lodging cost (including lodging taxes).**
- **Example: $65.00 (total daily lodging cost) plus $49.45 (M&IE equivalency)**
- **=$114.45 (Gross daily equivalency) Step 3**

DETERMINE NET DAILY EQUIVALENCY

- **Deduct the total daily allowances (housing allowance & BAS) received from the results in step 3.**
- **Example: E-7 w/depns, olds PDS Quantico, receiving $1200.00 for BAH W/Depn. Snm also receives monthly BAS @ $242.81. BAH daily=$40.00, BAS daily $8.09.**

  $114.45 (step 3)-$48.09 (step 4)=$66.36 (Net daily equivalency)

DETERMINE NET DAILY EQUIVALENCY

- **Do not deduct:**
- **Housing allowance when staying w/friends or relatives.**
- **Housing allowance for a member w/depns if the claim is for the member only.**
- **Housing allowance if the member is assigned to Govt quarters that are uninhabitable or the member does not receive a housing allowance.**
- **BAS when not paid, or if TLE is for depns only.**

DETERMINE APPLICABLE DAILY RATE

- **Compare $180.00 with the amounts in step 1 and 4. Pay the least of these three amounts for each day.**
- **Step 1= $107.50 (Max daily TLE)**
- **Step 4= $66.36 **(Net daily equivalency)**

ADVANCE OF FUNDS (TLE)

- **An advance of funds may be paid for TLE. The advance is limited to the maximum amount for 10 days if the new PDS is in CONUS and for 5 days if the new PDS is OCONUS.**

TLE COMMON ERRORS

- **Deducting the wrong BAH rate. The BAH rate deducted must be what the Marine is entitled to not what is posted in MCTFS. If the admin unit starts the new PDS BAH on the incorrect date, the finance office must deduct the rate that the Marine should have received.**

TLE COMMON ERRORS

- **Deducting BAH/W when TLE is being computed for the member only.**
- **Deducting BAH/W when the member is assigned to family type govt quarters.**
- **Using the wrong locality per diem.**
- **Deducting the wrong BAS rate. (I&I duty)**